

Venue

DOMINION THEATRE

RISK ASSESSMENT

 DOMINION THEATRE

ACTIVITY Tour of the theatre by group of 12 – 21 year olds

DESCRIPTION OF ACTIVITY

A tour of the theatre taking in front of house and backstage areas, including on stage.

WHO COULD BE AFFECTED

Employees	Contractors	Visiting Company	Public	x	Young people	x	Pregnant Women
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Description of Hazardous Events & Possible Consequences (Prior to implementation of Control Measures)	Likelihood	Severity	Risk Factor	Risk Pre Controls
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| 1. Trip hazards during the tour | 2 | 2 | 4 | 4 |
| 2. Touching items such as electrical equipment or scenery which should not be touched resulting in an injury to self or others | 2 | 3 | 6 | 6 |

Mandatory Control Measures

1. Ensure that all participants are told to be aware of where they are stepping, and are told not to touch anything backstage
2. Ensure that areas such as the stage are well lit before entering - the working lights should be turned on onstage
3. Ensure that the area is clear and free from anyone working before entering with the group
4. Take groups of no more than 15 persons at any one time
5. Listen to the group leader and theatre staff and follow their instructions.

Description of Hazardous Events & Possible Consequences (After implementation of Control Measures)	Likelihood	Severity	Risk Factor	Risk Post Controls
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|--|---|---|---|---|
| 1. Trip hazards in non-public areas of the building such as on stage | 1 | 2 | 2 | 2 |
| 2. Touching items such as electrical equipment or scenery which should not be touched resulting in an injury to self or others | 1 | 3 | 3 | 3 |

Further Action Required

1. Ensure Employees read the Risk Assessment. (Employee Read Risk Assessment records to be retained in Departmental Risk Assessment File)
2. Review on an annual basis. (Reviewed Assessments to be recorded in the Master Risk Assessment File.)
3. Re-assess the activity if an accident, near miss or change in operation takes place.

Assessed By	Liz Tullett	Position	Events Ops Manager	Signed		Date	
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Signed by General Manager		Print Name		Date	
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Likelihood	1 = Unlikely	2 = May Occur	3 = Will Occur	Severity	1 = Minor	2 = Moderate	3 = Major
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MULTIPLY LIKELIHOOD BY SEVERTITY TO OBTAIN RISK FACTOR

Examples of Minor Injuries: Bruises, Cuts, Abrasions, Strains. **Examples of Moderate Injuries:** Breaks, Fractures, 3 day injury, injuries resulting in attendance at hospital. **Examples of Major Injuries:** Fatality, Fatalities, Permanent Disability.

Risk 1-3 = Low

Risk 4-5 = Medium (Reduce if possible)

Risk 6-9 = High (Immediate Action required)