

RISK ASSESSMENT

ACTIVITY	Drama and Singing workshops at the Dominion Theatre in the Studio, Gallery, Chaplin Room, Garland Suite or Circle Foyer
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DESCRIPTION OF ACTIVITY

Participating in Drama and Singing workshops at the Dominion Theatre in the Studio, Gallery, Chaplin Room, Garland Suite or Circle Foyer.

WHO COULD BE AFFECTED

Employees	x	Contractors		Visiting Company	x	Public	x	Young people	x	Pregnant Women
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Description of Hazardous Events & Possible Consequences (Prior to implementation of Control Measures)	Likelihood	Severity	Risk Factor	Risk Pre Controls
1. Running and moving around quickly leading to a trip or fall	2	2	4	4

Mandatory Control Measures

1. Ensure prior to workshop that the floor area is clear of any trip hazards.
2. Ensure that appropriate clothing and footwear is worn for the activity.
3. Listen closely to the instructions of the workshop leader
4. Be aware of those around you

Description of Hazardous Events & Possible Consequences (After implementation of Control Measures)	Likelihood	Severity	Risk Factor	Risk Post Controls
1. Running and moving around quickly leading to a trip or fall	1	2	2	2

Further Action Required

1. Ensure Employees read the Risk Assessment. (Employee Read Risk Assessment records to be retained in Departmental Risk Assessment File)
2. Review on an annual basis. (Reviewed Assessments to be recorded in the Master Risk Assessment File.)
3. Re-assess the activity if an accident, near miss or change in operation takes place.

Assessed By	Liz Tullett	Position	Events Ops Manager	Signed		Date	
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Signed by General Manager		Print Name		Date	
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Likelihood	1 = Unlikely	2 = May Occur	3 = Will Occur	Severity	1 = Minor	2 = Moderate	3 = Major
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MULTIPLY LIKELIHOOD BY SEVERTITY TO OBTAIN RISK FACTOR

Examples of Minor Injuries: Bruises, Cuts, Abrasions, Strains. **Examples of Moderate Injuries:** Breaks, Fractures, 3 day injury, injuries resulting in attendance at hospital. **Examples of Major Injuries:** Fatality, Fatalities, Permanent Disability.

Risk 1-3 = Low	Risk 4-5 = Medium (Reduce if possible)	Risk 6-9 = High (Immediate Action required)
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